

SHEFFIELD CITY COUNCIL

SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet, Cabinet Highways Committee, Individual Cabinet Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
 - **Cabinet** - Councillors Julie Dore (Chair), Olivia Blake, Ben Curran, Jackie Drayton, Jayne Dunn, Mazher Iqbal, Mary Lea, Bryan Lodge, Cate McDonald and Jack Scott
 - Where **Individual Cabinet Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact the relevant officer named below or Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: committee@sheffield.gov.uk).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 2 Jan 2018	Bus Hotspot Scheme on Granville Road To approve a traffic management scheme at this location.	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	Place Cate Jockel Tel: 0114 2734192 cate.jockel@sheffield.gov.uk
Not before 2 Jan 2018	Proposal for a Highway Scheme at the junction of Moss Way and Birley Spa Lane Consultation including advertisement of a Speed Limit Order was carried out in Jan/Feb 17. Following comments received, scheme development is continuing, including checking on Statutory Undertakers equipment.	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	Place Cate Jockel, Andrew Marwood Tel: 0114 2734192, Tel: 0114 273 6170 cate.jockel@sheffield.gov.uk andrew.marwood@sheffield.gov.uk
Not before 2 Jan 2018	Bus Hotspot Scheme (Part-time signals) at Handsworth Road/Parkway Westbound Slip Road To approve a traffic management scheme at this location	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	Place Cate Jockel Tel: 0114 2734192 cate.jockel@sheffield.gov.uk

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Not before 2 Jan 2018	<p>Bus Hotspot Scheme at the Junction of Meadowhall Road/Meadowhall Way/Jenkin Road</p> <p>To approve a traffic management scheme at this location.</p>	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	<p>Place Cate Jockel Tel: 0114 2734192 cate.jockel@sheffield.gov.uk</p>
Not before 2 Jan 2018	<p>Sale of Land at Graves Tennis and Leisure Centre (K)</p> <p>This report seeks agreement to sell an area of land at Graves Tennis and Leisure Centre upon which Car Parking was to be resurfaced at SCC expense. The report also seeks authority to vary the lease to PfP to enable this sale to proceed and allow replacement car parking on dis-used tennis courts elsewhere within PfP`s lease to be built at St James Securities` expense.</p>	Cabinet Member for Planning and Development	Report of the Executive Director, Place	TBC	<p>Place Tammy Whitaker Tel: 20 53230 tammy.whitaker@sheffield.gov.uk</p>

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Not before 2 Jan 2018	<p>Waste Collection Charges for 2018/19 (K)</p> <p>The report sets out the proposed charges for waste collections where the Council may apply charges for waste collections from charities, non-domestic/ non-commercial premises and commercial establishments in Sheffield, for the 2018/19 financial year.</p>	Cabinet Member for Environment and Streetscene	Report of the Executive Director, Place	TBC	Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk
Not before 2 Jan 2018	<p>Sheffield Inner Ring Road and Junctions - Scheme Consultation and Officer Recommendations (K)</p> <p>To provide details of the consultation undertaken for the Sheffield Inner Ring Road scheme, provide officer comments in relation to the objections received and to seek approval for the implementation of the scheme (subject to funding approval from SCR).</p>	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	Place Andrew Marwood Tel: 0114 273 6170 andrew.marwood@sheffield.gov.uk

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Not before 2 Jan 2018	<p>Knowledge Gateway and associated Traffic Regulation Orders (K)</p> <p>To provide details of the consultation undertaken for the Knowledge Gateway scheme, provide officer comments in relation to the objections received and to seek approval for the scheme and associated Traffic Regulation Orders (TRO's).</p>	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	Place Andrew Marwood Tel: 0114 273 6170 andrew.marwood@sheffield.gov.uk

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8 Jan 2018	<p>Mid-Year Review of the Treasury Management Strategy and MRP Policy Change Recommendations (K)</p> <p>The report provides an update of the Council's Treasury management activity in the first half of 2017/18 and sets out our latest expectations for the remainder of the year.</p> <p>The report makes recommendations to amend the Council's Minimum Revenue Policy (MRP) to better reflect a prudent provision for the repayment of the Council's outstanding capital debt liabilities.</p>	Executive Director, Resources	Report of the Executive Director, Resources	21/12/17	Resources Stephen Bottomley Tel: 273 5135 stephen.bottomley@sheffield.gov.uk

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10 Jan 2018	<p>Procurement of Medication Administration Record Service (K)</p> <p>The report will seek authority to commission a Medication Administration Record Service.</p> <p>Community pharmacists in Sheffield will supply Medication Administration Records, known as MAR charts, for individuals in receipt of a home care service who require a care worker to directly administer their medication.</p>	Cabinet Member for Health and Social Care	Report of the Executive Director, People Services	02/01/18	<p>People Services Andy Hare Tel: 20 57139 andy.hare@sheffield.gov.uk</p>
17 Jan 2018	<p>Sheffield City Council Cohesion Charter (K)</p> <p>Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group</p>	Cabinet	Report of the Executive Director, People Services	9/1/18	<p>People Services Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk</p>

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17 Jan 2018	<p>Procurement of Security Arrangements to Meet the Council's Operational Needs (K)</p> <p>This report seeks authority to procure the provision of a number of security related arrangements and award contracts to meet the Council's requirements for service delivery. The services included within the scope are:-</p> <ul style="list-style-type: none"> • Security Guarding (both static and mobile) • Key Holding/Out of Hours Call Service • Repairs and Maintenance of Intruder Alarms and New Installations • Repairs and Maintenance of CCTV Systems and New Installations • Locksmith and Key Cutting Service 	Cabinet	Report of the Executive Director, Place	9/1/18	Place Nathan Rodgers Tel: 27 35621 nathan.rodgers@sheffield.gov.uk

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17 Jan 2018	Month 8 Capital Approvals (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	9/1/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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17 Jan 2018	<p>Conditions of Tenancy Review (Council Housing) (K)</p> <p>The report updates Cabinet on the progress of the review of the Council's social housing Conditions of Tenancy, and informs Members of the feedback received from the consultation with tenants on the proposed updated tenancy conditions.</p> <p>It then recommends revised Tenancy Conditions, and seeks Cabinet's approval to vary the terms of all Council tenancies in May 2018.</p>	Cabinet	Report of the Executive Director, Place	9/1/18	Place Vicky Kennedy Tel: 0114 2930241 vicky.kennedy@sheffield.gov.uk

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17 Jan 2018	<p>Acceptance of Sustainable Travel Access Fund Grant (K)</p> <p>This report is to approve acceptance of Sheffield City Region's Sustainable Travel Access Fund (STAF) revenue grant for the years 2017/18 to 2019/20. There has been a delay in bringing this report due to the preparation of the grant agreement.</p> <p>The grant in the sum of £2,472,838 will come from the Department for Transport to the Sheffield City Region (SCR). Which will in turn be passed on to the Council via a further grant agreement from SCR. The Council will provide match funding in the sum of £266,984. The Council will also be the Accountable Body for the grant given to us by SCR. Therefore the Council will be responsible for the obligations and liabilities of the grant agreement placed on the Sheffield City Region, which have been passed on from SCR to the Council.</p>	Cabinet	Report of the Executive Director, Place	9/1/18	Place Nigel Robson Tel: 27 36692 Nigel.Robson@sheffield.gov.uk

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17 Jan 2018	<p>Housing Revenue Account (HRA) Business Plan and HRA Budget 2018/19 (K)</p> <p>The report provides an update on the HRA Business Plan and proposes the HRA budget, rent and charges for 2018/19.</p>	Cabinet	Report of the Executive Director, Place	9/1/18	<p>Place Louise Cassin Tel: 0114 2930240 louise.cassin@sheffield.gov.uk</p>
14 Feb 2018	<p>Homes for all Delivery Plan (Housing Growth) (K)</p> <p>This report seeks to approve the Homes for All - Delivery Plan setting out the Council's approach to delivering new homes. The timescale for the Plan is 2018 to 2023.</p>	Cabinet	Report of the Executive Director, Place	6/2/18	<p>Place Janet Sharpe Tel: 27 35493 janet.sharpe@sheffield.gov.uk</p>

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14 Feb 2018	Affordable Housing Strategy and Programme (K) This report seeks to approve the Affordable Housing Strategy and Programme setting out the Council's approach to deliver affordable homes. The timescale for the Plan is 2018 to 2023.	Cabinet	Report of the Executive Director, Place	6/2/18	Place Janet Sharpe Tel: 27 35493 janet.sharpe@sheffield.gov.uk
14 Feb 2018	Medium Term Financial Strategy 2018-23 (K) The purpose of the Report is to: <ul style="list-style-type: none"> • provide Members with details of the forecast financial position of the Council for the next 5 years; and • to recommend the approach to budgeting and business planning that will be necessary to achieve a balanced budget position over the medium term. 	Cabinet	Report of the Executive Director, Resources	6/2/18	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk

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14 Feb 2018	Revenue Budget and Capital Programme Monitoring 2017/18 Month 9 as at 31/12/17 (K) This report provides the Month 9 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	6/2/18	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk
14 Feb 2018	Month 9 Capital Approvals (K) This report provides details of proposed changes to the Capital Programme as brought forward in Month 9 of 2017/18.	Cabinet	Report of the Executive Director, Resources	6/2/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk
21 Mar 2018	Month 10 Capital Approvals (K) This report provides details of proposed changes to the Capital Programme as brought forward in Month 10 of 2017/18.	Cabinet	Report of the Executive Director, Resources	13/3/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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18 Apr 2018	Month 11 Capital Approvals (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	10/4/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk
Not before 1 May 2018	Month 12 Capital Approvals (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	TBC	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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Not before 1 Jun 2018	Revenue Budget and Capital Programme Monitoring 2017/18 Month 12 as at 31/3/18 (K) This report provides the Month 12 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	TBC	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk